



**SCHOOL NAME: Gibson-Neill Memorial Elementary School**

**Address: 67 Wyngate Drive, Fredericton**

**Parent School Support Committee Minutes**

**Date: Monday, March 23, 2026 Time: 6:30 pm**

**Location: Gibson-Neill Memorial Elementary School**

<p><b>PSSC Members Present:</b> Andrea Trenholm, <b>Chair</b></p> <p><b>Others:</b> Amanda Good, Katie Edgar, Veronica Richard, Deidre Hutchings, Andrew Tardiff, Sarah Dobbin, Carolyn Gibbons</p> <p><b>PSSC Members Regrets:</b> Nancy Wilkins-Keetch (<b>Vice Chair</b>), Brittney Fraser</p>	<p><b>School/DEC Representation Present:</b> Tracy Stewart, Principal Gordon Linder, Teacher Rep</p> <p><b>School/DEC Representation Regrets:</b> Colin Dolan, Vice Principal Mike Mazerolle - DEC Representative</p>
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**Call to Order:** by Andrea Trenholm @ 6:33

**Approval of the Agenda:** NA

**Approval of the Minutes from the Previous Meeting:** NA

**Business Arising from the Minutes:** N/A

**New Business:**

**2025-2026 Budget**

The remaining budget was spent on Black History Month drumming presentations, which the committee approved through email in February.

**Principal's Report**

1. **School Plan:**

~ *Student Learning:* Plan focuses on increasing teacher collaboration to support student learning, through teacher PLC's. Focus on foundational numeracy skills and consistent assessment tools across all classes / grade levels.

~ *Positive Learning Environment*: increasing the focus on learning and reducing interruptions to learning. Actions have included:

- \* Classroom self-reflection on use of learning time
- \* Tracking interruptions to learning and addressing factors such as hallway noise and intercom
- \* SEL classroom presentations each month on skills needed to be ready to learn
- \* Providing biweekly parent tips to support students be successful at school. classroom teaching time.
- \*Continue to work on student tardiness by providing education and awareness

2. Positive Behaviour Intervention Supports Framework: PBIS

<https://pbis.nbed.ca/>

- \*Proactive approach that promotes positive behaviour in schools
- \*It has begun to roll out in schools across New Brunswick
- \*Gibson-Neill may apply to be a PBIS school in spring 2026. Currently, GNMES has many foundational components of the framework in place; however becoming a PBIS school and committing to the framework will help improve and strengthen our current processes.
- \*If accepted, GNMES will receive support as they implement the framework from the EECD leads; this support would continue for 3 school years, at which time most schools have the framework fully implemented.

3. Biweekly Parent Tips

Tracy sought feedback from PSSC members on this information shared to families.

General feedback included;

- \*Good reinforcement of strategies
- \*Helpful for those who look for them
- \*Suggestions are reasonable and non-judgmental

Tracy is open to additional feedback and / or ideas for suggested future topics.

4. Attendance

Sept-Dec 2024 29.9% absentee rate

Sept-Dec 2025: 25% absentee rate

Provincial Targets: 5% improvement in each school, eventually target 29% district wide

Tardies Monthly Stats at GNMES:

- \*Sept- 291
- \*Oct-371
- \*Nov 317
- \* Dec 293
- \* Jan 423
- \* Feb 318
- \* March (as of the 20<sup>th</sup> )- 138

5. Provincial School Lunch Program Update

- \*Will begin in Fall 2026 for all schools in NB
- \* Goal is affordable, healthy school lunches- five days a week
- \* Payment options: reduced-fee meal (province-set amount) or could apply 100% subsidized meal (fully covered by the province)
- \*Logistics of school-specific issues that will need to be worked out

**Next Meeting:**

- Teacher perception survey data
- 2026-2027 staffing updates (if available)
- Look at drafting a letter asking for proactive communication about potential early school closures

**Correspondence: N/A**

**Closing Comments:**

**Adjournment:**

Adjournment at 7:42 pm