



SCHOOL NAME: Gibson-Neill Memorial Elementary School

Address: 67 Wyngate Drive, Fredericton

Parent School Support Committee Minutes

Date: Thursday May 26th, 2025 Time: 6:30 pm

Location: Gibson-Neill Memorial Elementary School

PSSC Members Present:

Chair:

Vice Chair: Nancy Wilkins-Keetch,

Student Rep:

Others:

Katie Edgar, Amanda Good, Sarah Dobbin,
Andrea Trenholm, Gordon Linder (**Teacher Rep**).

PSSC Members Regrets: Deidre Hutchings
Amanda Hudson, Carolyn Gibbons,

School/DEC Representation Present:

Tracy Stewart, Principal

School/DEC Representation Regrets:

Colin Dolan, Vice Principal

Call to Order: by Nancy Wilkins Keetch @ 6:35

Approval of the Agenda: NA

Approval of the Minutes from the Previous Meeting: Minutes were approved

Business Arising from the Minutes:

New Business:

Cell Phone Policy: Tracy presented the draft Cell Phone Policy at the May staff meeting, and staff suggestions were incorporated into the document. PSSC members gave some additional feedback and suggestions for minor edits (parent signature acknowledging that they have read the policy and reviewed it with their child, acronym PED, etc). The policy will be finalized and shared with parents in the fall 2025. If necessary, it will be revisited and updated based on feedback spring 2026.

The PSSC approved the policy with some additional wording changes.

September Meet the Teacher:

The event will be held on **Thursday, August 28th**, in the early evening, tentatively from **4:00 to 5:30 p.m.**

The PSSC will volunteer by handing out popsicles.

Amanda Good will send out an email the week before to coordinate volunteers.

Note to PSSC members: Please bring a cooler for the popsicles.

Principal's Report

Student Perception Surveys- Results from the student perception surveys indicated that disruptions during the school day are impacting student learning. In response, teachers began tracking the number of interruptions during instructional time and will incorporate strategies to reduce these disruptions to learning as part of the 2025-2026 School Improvement goal.

Tracy shared the results from the November survey with members. Highlights included:

- 94% of students reported that their teachers like and care for them.
- 86% said they have at least one trusted adult at school.
- Overall, there were many positive responses across various areas.

A follow-up survey from EECD will be conducted with Grade 4 and 5 students by end of May. This version will be simpler.

Field Trip Permission Slip- Administration has created a single, year-long permission slip that parents will sign in the fall to cover all field trips. After reviewing and fine-tuning some wording, the PSSC agreed that this is a sound approach and formally support its use.

Family Picnic- The event will take place on Monday, June 16 at 12:15 p.m. This will be the first time in several years that parents are invited to attend.

Staffing- As of right now school's FTE has not been released, expecting the FTE later this week. Enrollment numbers are similar to this year.

Correspondence:

Closing Comments:

Date of Next Meeting: This will be the last meeting of the school year. Have a great summer.

Adjournment:

Adjournment at 7:30 pm