



**SCHOOL NAME: Gibson-Neill Memorial Elementary School**

**Address: 67 Wyngate Drive, Fredericton**

**Parent School Support Committee Minutes**

**Date: Thursday, October 28, 2024 Time: 6:30 pm**

**Location: Gibson-Neill Memorial Elementary School**

<p><b>PSSC Members Present:</b> Deidre Hutchings, <b>Chair</b> Nancy Wilkins-Keetch, <b>Vice Chair</b> Gordon Linder, <b>Teacher Rep.</b> _____, <b>Student Rep.</b></p> <p><b>Others:</b> Katie Edgar, Amanda Good, Amanda Hudson, Sarah Dobbin, Andrea Trenholm, Carolyn Gibbons</p> <p><b>PSSC Members Regrets:</b></p>	<p><b>School/DEC Representation Present:</b> Tracy Stewart, Principal</p> <p><b>School/DEC Representation Regrets:</b> Colin Dolan, Vice Principal</p>
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**Call to Order: by Tracy Stewart @ 6:35**

**Approval of the Agenda: NA**

**Approval of the Minutes from Previous Meeting: NA**

**Business Arising from the Minutes:**

**New Business:**

Committee chair

Deidre has agreed to be our chair, the committee approved it

Nancy has volunteered to be vice chair, the committee approved it

Review of the PSSC handbook

Tracy will send it electronically or can provide a hard copy if members would prefer that.

Highlights included:

- Review of the roles of District Education Councils
- Review of the role of the Parent School Support Committee (PSSC)
  - Work for the betterment of the school and assist the principal in an advisory role on school policies and improvement.

Setting of future meeting dates

The committee agreed to meet on Mondays at 6:30 on the following dates:

November 25, January 20, February 24, March 31, April 28, May 26

### Budget

- PSSC has a budget of \$1000 for the school year
- New signs for the sandwich board in front driveway and signs printed to show the student code of conduct
- Cost was 622.38
- PSSC has agreed to approve the money for the signs

### Bus Driver Recruitment and Retention

Gibson Neill PSSC would like to do what it can do to support the recruitment and retention of bus drivers; this could be an area we look at spending our remaining budget

- Tracy will reach out to the Superintendent and Transportation to see what we as a PSSC can do to support these efforts in addition to seeing if we can access any data on the number of students who have been affected by cancelled bus runs in September and October of this year. If Tracy is able to get the data, she will bring it to the November meeting for PSSC to review and discuss.

### Other

- Question about the school charging late fees for library books. Tracy will look into it, may be a case of misunderstanding

- Question about Exploration students are receiving

With the change of the K-2 day and the extra FTE received by schools, Gibson Neill has added to their staffing a teacher whose role is titled "Exploration Teacher." This teaching role explores different learning opportunities in a hands-on, inquiry-based way. Learning opportunities will be focused on the following: outdoor learning, problem solving, STEAM (high-tech and low-tech), digital citizenship and other areas in the Explore Your World and Personal Wellness curricular areas. Each classroom receives this class once a week.

### Principal's Report

The school has two school improvement goals for the 2024-2025 school year one on academic and one on social-emotional well-being

Goal 1: Using Formative assessment to drive explicit whole class instruction, so that 100% of students make improvements in a specified skill in literacy and numeracy

- Working towards common assessment and using student academic data to drive teaching focus and interventions through monthly PLC meetings and teacher collaboration.

Goal 2: To improve positive school behavior that results in 5% or less of students each month receiving student incident reports. Also looking to decrease negative behaviors: defiance, disrespect, inappropriate language, and physical violence

Steps taken to meet this goal have included:

Creation of a Behavior Matrix that shows what expected behaviors look like and sound like for both staff and students. Staff have taught, modelled and will continue to reinforce whenever needed throughout the year. The Behavior Matrix is personalized to and based on our code of conduct of: "Be Respectful, Safe, and Kind.

### **Correspondence:**

### **Closing Comments:**

For the next meeting will investigate how many students are being impacted by bus cancellations

**Date of Next Meeting:** Monday, November 25 @6:30

**Adjournment: 7:45**