



SCHOOL NAME: Gibson-Neill Memorial Elementary School

Address: 67 Wyngate Drive, Fredericton

Parent School Support Committee Minutes

Date: Wednesday September 24, 2025 Time: 6:30 pm

Location: Gibson-Neill Memorial Elementary School

PSSC Members Present:

Andrea Trenholm, **Chair**

Nancy Wilkins-Keetch, **Vice Chair**

Others:

Amanda Good, Katie Edgar, Sarah Dobbin,
Deidre Hutchings, Andrew Tardiff, Veronica
Richard

PSSC Members Regrets: Carolyn Gibbons,

School/DEC Representation Present:

Tracy Stewart, Principal

Colin Dolan, Vice Principal

Gordon Linder, Teacher Rep

School/DEC Representation Regrets:

Call to Order: by Tracy Stewart @ 6:35

Approval of the Agenda: NA

Approval of the Minutes from the Previous Meeting: NA

Business Arising from the Minutes:

New Business:

Introduction to PSSC: Tracy explained the role of the PSSC and reviewed the PSSC handbook.

Election of Chair: The PSSC needed a new chair for this school year. Andrea Trenholm volunteered to serve in the role. It was approved by members. Nancy Wilkins-Keetch has offered to be vice chair. Amanda Good will continue in the role of secretary.

Principal's Report

Budget: The budget for the year is \$1000. \$60.90 has been spent on popsicles at August's Open House Budget has to be spent by end of the fiscal year in March. Tracy put forth two options for the budget:

- putting some money towards the use of SeeSaw—a communication app used by the school (the price per student has increased over the past 4 years).
- the installation of a communication board (used by students to communicate needs).

NB Provincial assessment results: 2024/2025 Provincial assessment results have been released. They are available for public viewing.

https://www2.gnb.ca/content/gnb/en/departments/education/k12/content/anglophone_sector/reports_on_achievement/anglophone_west/assessment/gibson_neill_memorial_elementary_assessment.html

Gibson Neill received 22% passing rate for Numeracy.

The school will look at how tardiness and absenteeism has affected this, in addition to having a school improvement goal focused on improvement in numeracy.

The PSSC has expressed an interest in supporting these efforts. One idea is to identify and share parent-friendly resources with families about the importance of school, arriving on time, and ways to help children be ready to learn.

Next Meeting: Tracy will update the PSSC on the province-wide attendance policy that is being introduced. She will also share the two goals of the school improvement plan. The PSSC will discuss spending of the \$1000 budget, and also continue the discussion around ways to support improving tardiness and absenteeism.

PSSC Meeting Dates: PSSC will meet on the 3rd Monday of the month:

Oct 20, Nov 17, Jan 19, Feb 23, Mar 23, April 20, May 25. All meetings will begin at 6:30 pm.

Correspondence: N/A

Closing Comments:

Date of Next Meeting: Monday, October 20, 2025

Action Items for the next meeting: Approve budget, look at parent-friendly resources to support Math and Literacy growth.

Adjournment:

Adjournment at 7:30 pm